



CONSENT TO PROCESS PERSONAL INFORMATION

in respect of
Bursary application
(as required by academic programme)

A. USE OF PERSONAL INFORMATION

1. The student, upon registration, signed a Student Agreement incorporating a consent to process personal information for academic and related purposes, including but not limited to bursary applications.
2. Further to the above-mentioned student agreement and consent, the UJ hereby provide the following information with respect to processing the student's personal information for purposes of Bursary application, and the student hereby provides the consent required by UJ for processing purposes.
4. The UJ is committed to protecting the student's privacy and recognises that it needs to comply with statutory requirements in collecting, processing and distributing of personal information. The Constitution of the Republic of South Africa provides that everyone has the right to privacy and the Protection of Personal Information Act 4 of 2013 ("POPI") includes the right to protection against unlawful collection, retention, dissemination and use of personal information. In terms of section 18 of POPI, if personal information is collected, the UJ, as responsible party, must take reasonably practical steps to ensure that the data subject is made aware of the information being collected.
5. In order to process bursaries of students, it is necessary to provide potential bursar/sponsors with personal information of the student, which personal information includes, but are not necessarily limited to a Curriculum Vitae (CV), the student's academic record and a copy of the Student's ID. This information is distributed to bursar/sponsors, usually by electronic means in the form of an email. This personal information to bursar / sponsors is necessary for purposes of contractual obligations.
6. In accordance with POPI, UJ hereby provides the following information:

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| 6.1 | <i>Type of Information:</i> | Curriculum Vitae, ID, Academic Record and related information required by potential employers for purposes of employing the student in order to ensure the academic progression of the student as required by the academic programme. |
| 6.2 | <i>Nature/category of Information:</i> | Personal information for academic and employment purposes. |
| 6.3 | <i>Purpose:</i> | Required for purposes of employing the student in order to ensure the academic progression of the student as required by the academic programme and/or for protection of the legitimate interests of the parties and/or in terms of legislation. |

6.4	<i>Source:</i>	From the student (data subject) directly.
6.5	<i>UJ details (Responsible party):</i>	Available on the UJ website.
6.6	<i>Voluntary/Mandatory:</i>	The student is required to provide the information voluntarily and understands that same is mandatory for purposes of the academic programme and the academic progression of the student.
6.7	<i>Legal Requirement:</i>	UJ may be required, directly or indirectly, in terms of Education and Labour legislation, (such as the Higher Education Act 101 of 1997 (as amended), the Institutional Statute of the UJ, the Labour Relations Act 66 of 1995 (as amended), The Basic Conditions of Employment Act 75 of 1997 (as amended)), and other statutes such as the Financial Intelligence Centre Act 38 of 2001, King 3 or similar statutes, to collect the information in order to report to the Ministry of Education or other Government structures and for responsible record keeping and statistical purposes.
6.8	<i>Contractual Requirement:</i>	The information is required in terms of the student agreement between the student and the UJ as well as a potential employment agreement with a potential employer.
6.9	<i>Consequences of failure to provide:</i>	Failure to provide the information will result in a failure to place the student with an employer in terms of the academic regulations. This will result in the student not completing all the required modules which in turn may result in the student not obtaining the qualification for which the student was enrolled.
6.10	<i>Cross border transfer:</i>	Where necessary, the information may be shared with similar Higher Education Institutions in countries who subscribe to similar data protection laws. Where the information is shared with similar Higher Education Institutions which do not subscribe to similar data protection laws, UJ will enter into an agreement with such entity in terms whereof such entity will be liable to the protection of the PDRFs personal information.
6.11	<i>Recipients of personal information:</i>	The UJ, potential employers and government structures. Where necessary the information may be shared with other similar institutions.
6.12	<i>Access and right to amend:</i>	The student has the right to access and amend his/her personal information at any reasonable time.
6.13	<i>Right to object:</i>	The student is entitled to object to the use of information. However, such objection may lead to the student agreement being terminated as the information is required for valid reasons.

B. CONSENT

7. The student (as data subject), by signing this document, hereby consents to the use of his/her personal information contained herein and confirms that:
- 7.1 the information is supplied voluntarily, without undue influence from any party and not under any duress;
 - 7.2 the information which is supplied herewith is mandatory for the purposes of this agreement and that without such information, the UJ will not enter into agreement with the student;
 - 3.3 failure to provide the information will result in the academic programme remaining incomplete which will result in the UJ's inability to award a qualification.
7. The student acknowledges that he/she is aware thereof that he/she has the following rights with regard to such personal information which is hereby collected. The right to:
- 4.1 access the information at any reasonable time for purposes of rectification thereof;
 - 4.2 object to the processing of the information in which case this agreement will terminate in accordance with the provisions contained herein;
 - 4.3 lodge a complaint to the Information Regulator.

C. SIGNATORIES

Thus signed on this _____ day of _____ 20 ____ in the presence of the undersigned witnesses:

WITNESSES:

- | | |
|----------|----------------------------|
| 1. _____ | _____ |
| | Print Name (FOR UJ) |
| 2. _____ | _____ |
| | Signature |

Thus signed on this _____ day of _____ 20 ____ in the presence of the undersigned witnesses:

WITNESSES:

1. _____

Print Name (STUDENT)

2. _____

Signature

Print Name
(duly assisted by parent/guardian if minor)

Signature